

# Individual Executive Member Decision

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<b>Title of Report:</b>	<b>Determination of Admission Arrangements for Community and Voluntary Controlled School for 2016-17</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	10 <sup>th</sup> March 2015
<b>Forward Plan Ref:</b>	ID2914

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<b>Purpose of Report:</b>	<b>To review and approve the Council's Admission Arrangements for 2016-17.</b>
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<b>Recommended Action:</b>	<b>To determine the West Berkshire Council Admission Arrangements 2016-17.</b>
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<b>Reason for decision to be taken:</b>	Statutory requirement
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<b>Other options considered:</b>	None
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<b>Key background documentation:</b>	West Berkshire Admission Arrangements 2015-16 School Admissions Code
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Portfolio Member Details	
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Contact Officer Details	
<b>Name:</b>	Vicky Pearce
<b>Job Title:</b>	Trading, Finance and Planning Officer
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## Implications

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<b>Policy:</b>	It is a legal requirement to determine admission arrangements by 15 April each year.
<b>Financial:</b>	None
<b>Personnel:</b>	None
<b>Legal/Procurement:</b>	None
<b>Environmental:</b>	None
<b>Property:</b>	None
<b>Risk Management:</b>	None
<b>Equalities Impact Assessment:</b>	Yes

## Consultation Responses

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### Members:

<b>Leader of Council:</b>	Councillor Gordon Lundie
<b>Overview &amp; Scrutiny Management Commission Chairman:</b>	Councillor Brian Bedwell
<b>Ward Members:</b>	All Members
<b>Opposition Spokesperson:</b>	Councillor David Allen
<b>Local Stakeholders:</b>	All community and voluntary controlled schools, voluntary aided schools, academies, neighbouring Local Authorities, public consultation.
<b>Officers Consulted:</b>	Caroline Corcoran, CDLT
<b>Trade Union:</b>	N/A

<b>Is this item subject to call-in?</b>	Yes: <input checked="checked" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	
Report is to note only	<input type="checkbox"/>	

## Supporting Information

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### 1. Background

- 1.1 Local Authorities have a statutory responsibility to determine Admission Arrangements for Community and Voluntary Controlled schools in their area by 15 April each year. In doing this, Local Authorities must comply with the requirements of the School Admissions Code and all relevant legislation.

### 2. Admission Arrangements

- 2.1 The proposed admission arrangements for 2016-17 include the following changes:
- Addition of criteria for exceptional social and medical needs
  - Removal of the criteria for denominational/non-denominational requests
  - Changes to the Published Admission Number (PAN) for a few specific schools.
  - In the case of multiple births, all of the children will be offered a place.
3. A consultation on the closure of the John O’Gaunt 6th form ran concurrently with the admissions arrangements consultation. The 6th form admission number was amended to zero in the PAN of the proposed admission arrangements for 2016/17. The consultation results and recommendations are available in a separate report.
4. The consultation on the proposed admission arrangements was open from 12 December 2014 – 13 February 2015. One response was received which queried the procedure for deferred entry and admission outside of the normal age group and compliance with legislation. The revised School Admissions Code came into force on 19 December 2014 after the start of the consultation on the 2016/17 admission arrangements. The wording in the policy has been amended to reflect the guidance in the revised School Admissions Code including the process for admission of summer born children.

### 3. Equalities Impact Assessment Outcomes

- 3.1 There is no decision to be made and therefore no Equality Impact Assessment has been undertaken (EIA stage 1 completed below).

### 4. Conclusion

- 4.1 It is recommended that the proposed admission arrangements are determined in line with the statutory deadline of 15 April.

## Appendices

Appendix A – Equality Impact Assessment

Appendix B - West Berkshire Admission Arrangements 2016-17 for Community and Voluntary Controlled Schools

# APPENDIX A

## Equality Impact Assessment – Stage One

<b>Name of item being assessed:</b>	<b>Determination of Admissions Arrangements 2016-17</b>
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Vicky Pearce
<b>Name of assessor:</b>	Vicky Pearce
<b>Date of assessment:</b>	17/02/2015

<b>1. What are the main aims of the item?</b>
To determine the admissions arrangements 2016-17

<b>2. Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this.</b> (Please demonstrate consideration of all strands – age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)		
<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this.</b>
Age	Positive impact	Legislation determines the process to be followed and the consulted on and agreed admission arrangements determine how places will be allocated if there are more applicants than places. This applies to all children who have reached their 4 <sup>th</sup> birthday before the application date for primary school and those who are 11-16 for secondary schools.
Disability	Positive impact	All pupils must be given a school place irrespective of any disability.
Gender	Positive impact	Gender is not a distinguishing factor. All are treated equally in both legislation and determined arrangements and all applications assessed in the same way.

Race	Positive impact	School places are provided for all pupils of primary school age and secondary school age irrespective of race.
Belief	Positive impact	Parents may choose any school they like when applying and may choose on the basis of belief or not.
<b>Further comments relating to the item:</b>		
Assessments, processes and policies are based on statutory requirements set out in School Admissions code and School Admissions regulations.		

<b>3. Result</b> (please tick by double-clicking on relevant box and click on 'checked')	
<input type="checkbox"/>	<b>High Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	<b>Medium Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	<b>Low Relevance</b> - This needs to undergo a Stage 2 Equality Impact Assessment
<input checked="" type="checkbox"/>	<b>No Relevance</b> - This <b>does not</b> need to undergo a Stage 2 Equality Impact Assessment

**For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.**

<b>4. Identify next steps as appropriate:</b>	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	

**Name:** Vicky Pearce

**Date:** 17<sup>th</sup> February 2015